



Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

E-Tender No: 3024

Punjab National Bank,
Head Office,
General Services Administration Division,
Plot No 4, Sector-10,
Dwarka, New Delhi
e-mail: - maintenance@pnb.co.in

www.pnbindia.in
E-mail: maintenance@pnb.co.in

Tel
011 -28044402

पंजाब नैशनल बैंक **punjab national bank**

सामान्य सेवा प्रशासन प्रभाग
कॉर्पोरेट ऑफिस प्लॉट, नंबर 04, सेक्टर-10 द्वारका, नई दिल्ली 110075
General Services Administration Division
Corporate Office Plot no.04, Sector 10 Dwarka, New delhi 110075

पंजाब नैशनल बैंक
...सरोसे का प्रतीक !



punjab national bank
...the name you can BANK upon !

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This EOI document consists of 46 pages only.

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2. Notice Inviting Expression of Interest

1) Expression of Interest is invited on behalf of Punjab National Bank from bidders who fulfil the eligibility criteria mentioned in the documents for “**Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank.”**”

2) EOI schedule will be as under:

i.	EOI Reference	E-Tender No 3024
ii.	Date of Release of EOI	18.05.2025 from 1000 hrs
iii.	Last date and time for acceptance of queries for EOI	27.05.2025 till 1500 hrs
iv.	Tentative Date, Time and Venue for Pre-Bid Meeting	28.05.2025, 1100 hrs Head Office, General Services Administration Division , Punjab National Bank, Dwarka, New Delhi – 110075 (Any change in pre-bid meeting schedule shall be published separately)
v.	Last date and time for downloading of EOI	09.06.2025 up to 1600 hrs
vi.	Last date and time for Bid preparation and Hash Submission	09.06.2025 up to 1600 hrs
vii.	Close for Technical & Bid (to be done by Bank)	09.06.2025 from 1601 hrs to 09.06.2025 from 1700 hrs
viii.	Last Date for Bid re-encryption and physical Bid Submission	09.06.2025 from 1701 hrs to 10.06.2025 till 1200 hrs
ix.	Date and Time of Opening of Technical cum Eligibility Bid in E tendering portal	10.06.2025 from 1300 hrs
x.	Cost of EOI Document	₹ 2,950/- (Rupees Two Thousand Nine Hundred and Fifty Only) (including GST) in the form of Demand Draft in favour of Punjab National Bank payable at New Delhi. Tender fee can also be paid by the bidder through RTGS/ NEFT to the following Bank Account, detailed as below: Account Name: Imprest A/c – General Services Admin Div Account No.: 1988002100141010 IFSC: PUNB0976200

(Signature of Authorised Signatory)

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		Bank: Punjab National Bank
xi.	Validity of EOI	90 days
xii.	Assessed Cost of Project	₹ 3,10,53,627/- (Rupees Three Crores Ten Lacs Fifty Three Thousand Six Hundred and Twenty Seven Only for supply and installation of hardware, software and commissioning of Audio & Video System) i/c of all taxes
xiii.	Place of Physical Bid Submission & Opening of Bids	Chief Manager (M), Head Office, General Services Administration Division , Punjab National Bank, Dwarka, New Delhi - 110075
xiv.	Contact Person	Pallav Kapoor Chief Manager (M) Mob: 9871122144 Email: maintenance@pnb.co.in

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- 3) Bank will be following the e-procurement process. The complete details of the requirements for participation in the e-procurement process of the Bank are available on the website <https://etender.pnbnet.in> which may be referred for details & clarification. It is mandatory for the bidder to get itself registered on Bank’s website for submission of online bids.
- 4) Expression of Interest is invited online on behalf of Punjab National Bank from bidders who fulfil the eligibility criteria mentioned in the EOI documents for **“Expression of Interest for Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank.”** against payment of ₹ **2,950/- (Rupees Two Thousand Nine Hundred and Fifty only)** (non-refundable towards cost of tender and i/c GST @ 18%), in two envelope system containing Technical Bid. Tender purchase fee of ₹ **2,950/- (Rupees One Thousand Seven Hundred Seventy only) (including GST)** to be submitted by Draft/Online Transaction.
- 5) **Bidders registered under MSEs will also necessarily to submit EOI Cost. If MSE bidders do not enclose EOI Cost in their submission, bid will be summarily rejected as NON-RESPONSIVE.**
- 6) The EOI Documents containing detailed terms & conditions can be downloaded online directly from the portal <https://etender.pnbnet.in> (or pnbindia.in) as per EOI schedule attached and shall be submitted in the form of bound / spiralled physical document along with supporting documents in support of their eligibility and technical proposal.
- 7) The Bidders intending to participate in this EOI are required to get enrolled on the Bank’s website i.e. <https://etender.pnbnet.in> Enrolment on the above mentioned website is mandatory. The commercial bids for the solution shall be invited from Technically qualified bidders on the above portal.
- 8) The bidders are required to submit their technical proposals in line with Broad requirements of Bank complete with bill of material for proposed solution along with the budgetary offers as per Annexure-I.
- 9) All the bidders are required to submit Demand Draft in favour of Punjab National Bank, New Delhi/ e-payment in our aforementioned Imprest A/c of ₹ **2,950/- (Rupees One Thousand Seven Hundred Seventy only)** towards the cost of EOI document by 09.06.2025 till 1600 hrs, failing which, the bids shall be summarily rejected.
- 10) Bidders may submit their queries regarding any technical clarification on EOI before 27.05.2025 till 1500 hrs through email. No queries shall be entertained after last date fixed for acceptance of queries.
- 11) Clarifications of Bank on EOI may be downloaded from the above mentioned portal up to 09.06.2025 up to 1600 hrs after clarification on queries.
- 12) Based on the clarification of conditions by the Bank, the intending bidder shall submit its unconditional acceptance on the prescribed format along with EOI document.

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- 13) Bidders who have submitted EOI Fee in the non-customer Bank account specified in the EOI document shall mandatorily submit copy of transaction receipt as proof of submission. Any other mode of payment, i.e., Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt (lien to be marked in favour of Bank), Bankers' Cheque (in favour of Punjab National Bank) or Bank Guarantee (including e-Bank Guarantee) (from any Scheduled Commercial Bank other than Punjab National Bank) shall be submitted in original.
- 14) First EOI Fee Envelope shall be opened in the e tender portal and if the hard copy of the same/confirmation of online payment is received on time i.e. up to 10.06.2025 till 1200 hrs, only then technical bid shall be opened online. Hard copy i.e. the Demand Draft (or any other form as mentioned) in favour of Punjab National Bank for an amount of **₹2,950/- (Rupees Two Thousand Nine Hundred and Fifty Only)** is to be submitted physically by the bidder in the office of the Chief Manager (M), Head Office, General Services Administration Division, Punjab National Bank, Dwarka, New Delhi – 110075 on or before 10.06.2025 till 1200 hrs.
- 15) The EOI shall be valid for a period of not less than 90 days after the date of Short listing of Bidders. Bidders shall be required to extend the bid validity accordingly.
- 16) Please note that bid preparation and hash submission and bid submission are compulsory activities, failing which bidder will not be able to submit the bids online.
- 17) All disputes arising out of or in connection with this agreement shall be deemed to have arisen in New Delhi and only the courts of New Delhi shall have the jurisdiction to determine the same.
- 18) For any further information/Queries please contact Pallav Kapoor, Chief Manager (M), Mob: 9871122144, Email: maintenance@pnb.co.in.
- 19) The Bank reserves the right to accept/reject any or all the offers submitted in response to this advertisement without assigning any reason whatsoever. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding Document. Failure to furnish all information required by the bidding Document or to submit a Bid not substantially responsive to the bidding Document in all respect will be at the Bidder's risk and may result in rejection of the Bid.
- 20) Please note that, on tendering procedure through the electronic tendering system refer to the Instructions for Using the Electronic Tendering System document available along with the EOI documents on <https://etender.pnbnet.in>.
- 21) This EOI is not an agreement and is not an offer or invitation by the Bank to any party other than the entities who are qualified to submit their Proposal (Bidders). The purpose of this EOI Document is to provide the Bidder with information to assist the formulation of their Proposal. This EOI Document does not purport to contain all the information each Bidder may require.
- 22) Bank will not be bound to accept any proposal and reserves the right to accept or reject any or all the proposals without assigning any reasons whatsoever.

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23) Bidder must submit documentary proof in respect of all above mentioned criteria while submitting the proposal. Proposal of bidders who do not fulfill the above criteria or who fail to submit documentary evidence thereon would be rejected.

24) Notwithstanding any terms and conditions mentioned in this document, Bank may invite commercial bids against terms and conditions as deemed necessary by the Bank. In case of any discrepancy in any terms and conditions, most recent document shall prevail.

25) It shall be mandatory to sign the integrity pact as mentioned in EOI documents by the bidder failing which bidder will stand disqualified for EOI process and their bid shall be rejected summarily.

Chief Manager (M)

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3. Purpose of Expression of Interest

- 1) The Head Office of Punjab National Bank situated at Plot No 4, Sector-10, Dwarka was established in year 2017. The building was provided with a Boardroom complete with Video wall, Conferencing System and other Audio Video equipment.
- 2) Board Room dimension are Front: 8.85 Meters, Right Wall, 22.60 Meters, Rear Wall 12 Meters, Left Wall 26.49 Meters. The conference table is having capacity of 42 Pax with microphone for each individual.
- 3) The Audio Video system in the Board room was installed in year of 2017 and with change of technology, Bank now intends to replace the current Audio Video System with new futuristic Audio Video system.
- 4) The objective of this EOI is to explore the various solutions available in the industry for an end to end comprehensive solution, which includes design of the system and preparation of Techno commercial tender for procurement of hardware, software, necessary programming, configuration, documentation, training of manpower of new Audio video system etc. The Techno commercial tender will be called from the Eligible bidders of this EOI through separate limited tender process.

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4. Broad Objectives and Scope of Work:

- 1) Replacement of existing LED video wall with Seamless Active LED Video wall complete with controllers
- 2) Replacement of Existing LED TV’s installed on side of Board room with New LED TV’s.
- 3) Replacement of Existing Audio-Conferencing System with high sensitivity and high gain audio conferencing system, preferably Chairman Delegate type system. In case alternate architecture is proposed, the bidder shall have to demonstrate the mechanism via which chairman override of the system shall be ensured.
- 4) Replacement of Video switchers, Noise & Echo Cancelling Digital Signal Processor, Amplifiers, Speakers, Transmitters, Receivers, PTZ Camera, Cabling etc.
- 5) Providing Digital Nameplates for all board members and table top multimedia units for directors.
- 6) Bidder may also propose current technologies as value additions to the above setup. Bidder is required to cover the functionalities of the equipment currently installed whether or not mentioned in the tentative requirement list.
- 7) Bidder shall also give detail of any other Acoustic Changes, Ceiling & other civil Changes in the board room for smooth installation of New System.
- 8) **Current Setup:** The Board Room currently has been provided with the following equipment and the proposed replacement should cover the functionality of the current solution:

S.No	Item	Make	Model	Qty
(1)	Share Link 200N	Extron	200N	1
(2)	DTP Transmitter	Extron	DTP HDMI 4k 330 Rx	10
(3)	Wifi Router	D Link	DIR 816	1
(4)	AV Controller	Extron	IPCP Pro 550	1
(5)	Network Switch	D Link	--	1
(6)	Digital Matrix Processor	Extron	DMP 128	1
(7)	Amplifier	Extron	XPA 2002 - 100V	4
(8)	Touch Panel 10 "	Extron	TLP Pro 1022T + XTP PI 100	1
(9)	75" LED Display	Samsung	DN 75E	4
(10)	Speaker	Extron	SM 26	10
(11)	POE Switch	Netgear	--	1
(12)	Transmitter	Extron	XTP T U UWP 202	4
(13)	Receiver	Extron	XTP R HDMI	5
(14)	Transmitter	Apple	DTP HDMI 4k 330 Tx	4
(15)	Scaler / Switcher	Comrack	DVC 501 SD	2
(16)	Annotator	--	--	1
(17)	Video Wall Controller	Datapath	--	1
(18)	Video Camera Switcher	Gefen	--	1

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S.No	Item	Make	Model	Qty
(19)	1x4 Distribution Amplifier	Extron	DA4 HD 4K	1
(20)	Video Recorder cum Streaming	Extron	SMP 351	1
(21)	Digital Matrix Switcher	Extron	XTP II Cross Point	1
(22)	Conference Control Unit	Beyerdynamics	Orbits CU	1
(23)	Full HD Camera	Lumens	VC G50	3
(24)	Chairman Gooseneck Conference Microphone	Beyerdynamics	Orbis 43 + Classic GM 314Q	4
(25)	Delegate Unit Gooseneck Conference Microphone	Beyerdynamics	Orbis 41 + Classic GM 314Q	38
(26)	Video wall LED 55" (4x3)	Samsung	UD 55EB	1
(27)	Cable Cubby and Multi Region Power and USB	Extron	Cable Cubby 500 + AC + USB 212 Multi	5
(28)	4x3 Video wall mount	Custom		1
(29)	Wireless Handheld Microphone	Beyerdynamics	TG 500	2
(30)	Wireless Lapel Microphone	Beyerdynamics	TG 500	2
(31)	Rack 42U	Comrack		1
(32)	Power Strips	Custom		1
(33)	Rack 32 U	Comrack		1
(34)	HDMI Retractor	Extron		1
(35)	Speaker for Chairman	Beyerdynamics		2
(36)	Scaling switcher	Extron	IN 1606	1

9) The EOI proposal should cover the following requirements:-

The proposal from the bidder(s) shall be complete in all respects consisting of the following:

- i. Architecture of the proposed solution with high level diagram / schematic.
- ii. Technical Data Sheets of the proposed equipment along with the recommended makes and technical specifications for each item.
- iii. Dealership / authorised sales / channel partner certificates from the various Original Equipment Manufacturers of the products which the bidder is proposing.
- iv. The Bidder shall provide the bill of material for the items required along with estimated pricing as per Annexure-I indicating the country of origin of the individual equipment indicating the tentative local content of each individual item. The bidder shall also indicate weighted average of the local content for the overall procurement. Apart from

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above, the bidder shall also indicate the lead time of each and every item so as to accurately assess the program schedule.

- v. As the current setup is functional, bidder shall also be required to present tentative activity-based time chart for replacement of the existing setup for consideration of Bank.
- vi. As high sensitivity microphones are required as a part of replacement setup, the bidders shall be required to bring in 3 pieces of the proposed microphones in the audio-conferencing system, complete with compatible base unit, amplifier, DSP and Speaker for demonstration on the date given by Bank.
- vii. Bank may also visit the previous installations of the particular product to assess the performance and the bidder / OEM is expected to coordinate the site visit with the previous clients.
- viii. The requirements of Bank are tabulated as under

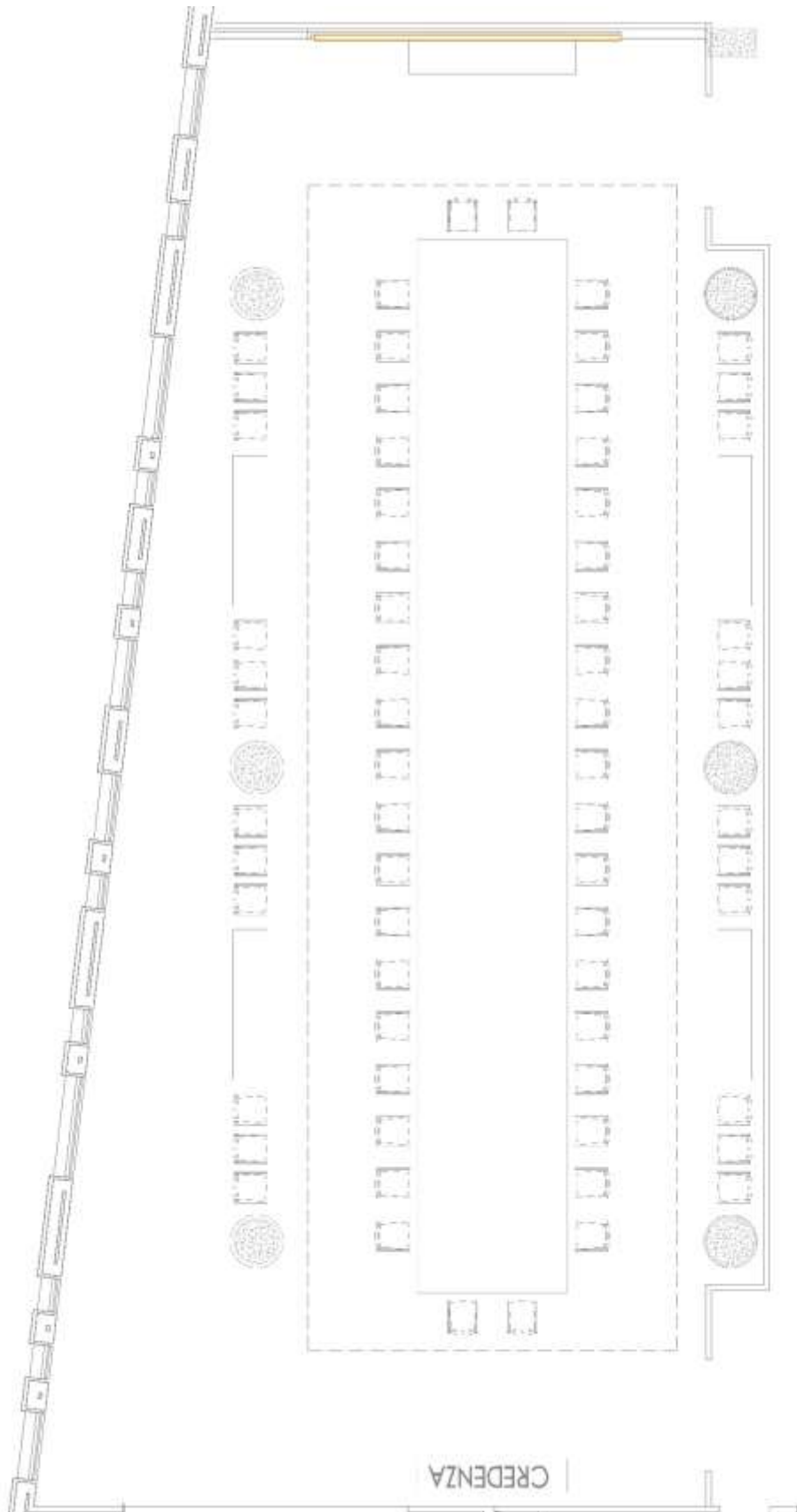
Requirements
Design
a. Conduct a site survey to assess and verify the Board room layout, size, and acoustic characteristics.
b. Design an audio-visual system that meets the specific needs of the Board room, considering the seating arrangement, presentation requirements, and sightlines of the various senior executives.
c. Include networking, audio visual wiring design of proposed configuration. (Board Room Main table capacity of 42 Pax)
d. Specify how design can be supported, administrated and operated.
e. Include itemized hardware, software for proposed solutions.
f. The proposed scheme should cover seamless integration of audio and video equipment with Cisco Kit EQ or similar VC Devices (VC Devices to be provided by Bank) complete with physical mapping of camera input with seating.
g. Include brand, model, hardware and software specifications for proposed solutions.
h. Prepare a detailed design along with Drawings, proposed Audio Video Architecture drawings, 3D view and presentation.
Configuration
a. Provide configuration of proposed equipment for the said room.
Video Display
a. Seamless Active LED Video Wall (tentative size 4.88 x 2.05 meters), Replacement of Side Wall Mounted Displays (tentative 75-98” Displays). The visual system should be integrated with other components, such as presentation systems, video switchers, and control systems
Audio
a. Provide high quality audio coverage for output from various audio sources. The system should be professional grade capable of delivering clear and balanced sound.
b. Position and install speakers strategically to ensure optimal coverage and intelligibility.

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c. The solution should cover the sound reinforcement mechanism that shall be adopted while using the high sensitivity microphones (mix-minus or any other similar scheme).
d. Set up audio control panels at convenient locations for easy access and operation.
e. Microphones: Provide various microphones and transmitter stations for wireless or wired coverage with hearing assistance microphone solutions.
f. The microphones should have sufficiently high gain and sensitivity to capture sound of the executives up to 4 feet distance from microphones.
Presentation Systems
a. Wireless Presentation System, Pop up Annotator for Chairperson, Table Top Multimedia Displays for Directors (12 Nos)
Room Controls
a. Include room controls, and interfaces in the form of screens or consoles to manage the technology configuration of the rooms. The control system should be capable to automate functions such as audio volume adjustment, video source selection, and screen control.
Display Connectivity
a. Design HDMI audio and video output and wiring to multiple displays with the ability to control video source per display from the room control system.
Video Capture
b. Provide Pan, Tilt, Zoom (PTZ) cameras to capture and display video in conference room
Cabling / Connectivity Infrastructure
a. Design all necessary cabling, connectors, and terminations for audio and video signals.
b. Cable routing to be managed as per the existing raceways without disturbing the premium finish of the room (2 Nos 100 X 38 mm raceways).
Other Requirements
a. Digital nameplate solution for various dignitaries.
b. To identify the requirement of any change in civil part of board room, Acoustic material and any other item for smooth installation

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10) The Existing Layout of the Board Room is as under:



The CAD Layout of above shall be available on specific request.

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5. Eligibility Criteria

1) The Bidder should possess the requisite experience, resources and capabilities in providing the services necessary to meet the requirements, as described herein. The Bidder should also possess the technical know-how and the financial wherewithal that would be required to complete the scope of work. The Bid must be complete in all respects and should cover the entire scope of work as stipulated in the EOI document. Bidders not meeting the Eligibility Criteria will not be considered for further evaluation and bid submitted by them shall be summarily rejected.

2) This invitation of bids is open to bidders provided they fulfill the minimum eligibility criteria as below. Consortium/Joint Ventures and Special Purpose Vehicles are not eligible for the EOI and the bid, if any, submitted by them shall be summarily rejected. Proposals not complying with minimum eligibility criteria, as enumerated below, will be rejected and will not be considered for evaluation of technical bid.

3) The proposal should adhere to the following minimum eligibility criteria:

S. No.	Minimum Eligibility Criteria	Documents To be Submitted
i.	Bidder should have at least one office / service setup in Delhi / NCR. Bank has right bidder's setup as part of technical evaluation and bidder shall cooperate in the matter.	Bidder to submit the proof of establishment in Delhi/NCR region, concurrent address proof (like electricity bill, telephone bill, valid lease agreement) etc.
ii.	<p>The Bidder should have satisfactorily completed similar works during last 7 (seven) years ending last day of the month of March 2025 should be either of the following: -</p> <p>One similar nature work total amounting to ₹ 248.43 Lacs Or Two similar nature works, each amounting to ₹ 155.27 Lacs Or Three similar nature works, each amounting to ₹ 124.21 Lacs</p> <p>Each Similar work means Supply, Installation, Testing and Commissioning of Audio Video System with Minimum 20-person capacity at Conference Rooms / Meeting Rooms / Board Rooms of Central/State Government/Central Autonomous Body/Central Public Sector undertaking/City Development Authority/ Municipal Corporation of city/ Listed Companies.</p> <p>The Similar work should have been executed under a single Agreement .</p>	<p>Work order & Certificates of satisfactory completion of similar work should be issued by Competent Authority.</p> <p>In case the similar work/s is of private nature (listed Companies) other than Central/State Government/Central Autonomous Body/Central Public Sector undertaking/City Development Authority/ Municipal Corporation of city, they shall be required to submit T.D.S. Traces / Certificates for such works issued by respective Principal Employer/ Clients.</p> <p>The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple interest of 7% per annum, calculated from the date of</p>

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	Cumulative works executed for a single client under various purchase orders / rate contract shall not be considered.	completion to the last date of receipt of application for EOI.
iii.	The minimum average annual turnover of Bidder for the last three financial years i.e. 2021-22, 2022-23 and 2023-24 must not be less than ₹ 93.16 Lacs (Rupees Ninety Three Lacs and Sixteen Thousand Only) .	Bidder to provide ITR, audited / CA Certified Balance sheet, Profit & Loss statement and trading account details for these financial years, if applicable. No multiplication factor is applicable on the Annual Financial Turnover figures. ** In case, the company/bidder does not have the audited Balance Sheet for period ending March 2025 (Previous Financial Year), provisional balance sheet certified by their Statutory Auditors will be acceptable.
iv.	The Applicant should not have been black-listed/ barred by any office of Bank, Department of Financial Services, Govt. of India, or regulators like RBI, SEBI, IRDA etc. and their firm / company should not feature in the debarment list on Central Public Procurement Portal (CPPP) maintained by Department of Expenditure, Ministry of Finance Government Agency. Further, similar eligible works should not have been carried out on Back to Back basis.	The Applicant shall have to furnish undertaking in this regard is to be submitted to Bank by Bidder (on stamp paper of Rs.100/-) as per Annexure-II
v.	Bidder must have valid PAN No. and GST No. Copy of PAN Card and GSTIN to be submitted.	Copy of PAN and GSTIN to be submitted

4) **The bidder must submit the Compliance Statement (ANNEXURE-VI) and complete technical proposal as requested in Section 4 “Broad Objectives and Scope of Work” signed and stamped along with the data sheets, technical literature etc., failing which the bids may not be taken for further evaluation.**

5) Bank reserves the right to reject or accept the bid of a bidder, if in the opinion of Bank, the qualification data is incomplete or the bidder is found not qualified to satisfactorily execute the requirements of the project and no communication shall be entertained in this regard in future. Further, Bank reserves the right to request for any additional information by giving minimum 2 days’ notice to the bidders and also. Decision of Bank shall be final in this matter.

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- 6) Bidder must submit documentary evidence in respect of all above mentioned criteria while submitting the proposal. Proposal of bidder who do not fulfil the above criteria or who fail to submit documentary evidence thereon would be rejected.
- 7) Bidder has to upload scanned and legible copies of all supporting documents on Bank’s e-procurement website <https://etender.pnbnet.in> for its scrutiny.

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6. Instructions to Bidders

1) BIDDING PROCESS

For the purpose of the present job, a two-envelope bidding process will be followed. The response to the present EOI shall contain the following:

- Technical bid

The bidders will have to submit the technical bid in Banks e-procurement system as well as in hard copy.

2) TECHNICAL BID

TECHNICAL BID will also contain the Compliance statement as per the Terms & Conditions mentioned in the EOI Documents.

In the first stage, only TECHNICAL BIDS will be opened and evaluated. Only those bidders confirming compliance to all the terms & conditions of EOI document shall be short-listed for next stage.

3) SUBMISSION OF BIDS

Bidders are required to strictly submit their bids in electronic form using the e-procurement system at <https://etender.pnbnet.in> the Bank by using their digital certificates of class III and above (both encryption and signing). All the interested bidders should register themselves in the e-procurement system <https://etender.pnbnet.in> for submitting the bids online, if they have not done earlier. The EOI document and further corrigendum, if any can also be downloaded from Bank's website www.pnbindia.in. Bids received after closing of the bid in the e-procurement system are summarily rejected without any reason. The commercial bid should be submitted online only.

Envelope No.1- EOI Cost – Marked Cover-I

Envelope No.1 shall contain Cost of EOI Document of ₹ **2,950/- (Rupees Two Thousand Nine Hundred and Fifty Only) (including GST)**, in the form of Demand Draft/Online payment which shall be non-refundable drawn in favour of Punjab National Bank and to be submitted with Envelope-I. This envelope shall be super scribed “**Envelope No. 1 - EOI Cost for Expression of Interest For Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank**”

Envelope No. 2 – Technical Bid – Marked Cover-II

Envelope No. 2 shall contain technical bid (one set of duly signed EOI document except commercial bid). Each page and correction duly signed by Bidders including EOI form duly filled in with complete details and descriptions. Bidder shall submit supporting documents in support of eligibility criteria as mentioned in EOI documents along with Design documents and other supporting document. This envelope shall be super scribed “**Envelope No. 2 - Expression of Interest For Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank**”. Both Envelope No. 1 and Envelope No. 2 shall be contained in Envelope No. 3 super scribed

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“Envelope No. 3 – Cover-III– Expression of Interest For Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”

Both Envelope No. 1 and Envelope No. 2 contained in Envelope No. 3 should reach the below mentioned address before the final date & time of bid submission mentioned in the EOI schedule.

**Chief Manager (M),
Head Office,
General Services Administration Division ,
Punjab National Bank,
Dwarka, New Delhi – 110075**

4) CONTENT OF DOCUMENTS TO BE SUBMITTED

Documents required in Technical Bid Envelope (Sealed Cover):

- a) Bidders undertaking letter
- b) Supporting documents as per Eligibility Criteria
- c) Performance/Completion Certificate from clients
- d) Duly signed EOI document and corrigendum, if any
- e) Design documents, presentation and other supporting documents against EOI.
- f) Data Sheets and Technical Literature for Equipment Proposed.
- g) Board Resolution / Power of attorney in favour of authorized person signing the Bid documents. In case of companies, Board Resolution in the favour of authorised signatory is mandatory.
- h) Certificate of Incorporation & Partnership Deed, if applicable
- i) Local office proof.
- j) PAN No.
- k) GST Registration No.
- l) Copy of last three years audited balanced sheet, Profit & Loss Statement, Balance Sheet and ITR (2021-22, 2022-23 & 2023-24).
- m) List of similar work completed in last 7 (Seven) years with details enclosing completion certificate from the principal employer / clients along with the names of two responsible clients/ persons with address & telephone number who will be in position to certify about quality as well as past performance of your organization.
- n) List of Govt./ Quasi-Govt. Deptt. and other organizations of repute with whom the company is empanelled.
- o) Annexures & Undertakings Sought in EOI document

Note:

- a. All pages of the bid documents must be signed by authorized person.
- b. All pages of the bid documents should be numbered in serial order i.e. 1, 2, 3...
- c. EOI Document cost (Sealed Cover **Envelope No.1- EOI Cost – Marked Cover-I**).

5) PRELIMINARY EXAMINATION

l. Bank will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required information has been provided as underlined in the bid document, whether the documents have been properly signed, and whether bids are generally in order.

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

ii. The bid determined as not in order as per the eligibility criteria will be rejected by the Bank. The decision of the Bank is final towards evaluation of the bid documents.

6) CLARIFICATION OF BIDS/ SHORTFALL DOCUMENTS

i. During evaluation and comparison of bids, the Bank may, at its discretion, ask the bidder for clarifications on the bid. The request for clarification shall be given in writing by registered/ speed post/ email, asking the tenderer to respond by a specified date and also mentioning therein that, if the tenderer does not comply or respond by the date, their EOI will be liable to be rejected. Depending on the outcome, such EOIs shall be ignored or considered further. No change in prices or substance of the bid shall be sought, offered or permitted. No post-bid clarification at the initiative of the bidder shall be entertained.

ii. The shortfall information/ documents shall be sought only in case of historical documents which pre-existed at the time of the EOI opening and which have not undergone change since then. So far as the submission of documents is concerned with regard to qualification criteria, after submission of the EOI, only related shortfall documents shall be asked for and considered. For example, if the bidder has submitted a supply order without its completion/performance certificate, the certificate shall be asked for and considered. However, no new supply order shall be asked for so as to qualify the bidder

7) EVALUATION of EOI (1st STAGE)

i. After opening of the technical bids, all the documents and annexure will be evaluated first by the Bank. First, received bids will be evaluated based on the eligibility criteria. Technical bids of only those bidders satisfying the eligibility criteria will be evaluated.

ii. Only those bidders satisfying the technical requirements and accepting the terms and conditions of this document shall be short-listed for further steps.

iii. The determination will take into account bidder's financial, technical and support capabilities, based on an examination of documentary evidence submitted by bidders in support of eligibility criteria. Even if the bidder meets the eligibility criteria and Pre-Qualification Criteria, he shall be subject to disqualification if he or any of the constituent partners is found to have:

a) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and/ or;

b) Records of poor performance during the last five years, as on the date of last date of bid submission, such as abandoning the work, rescission of the contract for reasons which are attributable to non-performance of the Bidder, inordinate delays in completion, consistent history of litigation resulting in awards against the Bidder or any of the constituents, or financial failure due to bankruptcy, and so on. The rescission of a contract of venture JV on account of reasons other than non-performance such as the most experienced partner (major partner) of the JV pulling out.

c) On account of currency of debarment by any office of Bank, Department of Financial Services, Govt. of India, or regulators like RBI, SEBI, IRDA etc. and their firm / company should not feature in the debarment list on Central Public Procurement

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

Portal (CPPP) maintained by Department of Expenditure, Ministry of Finance Government Agency. All concerns which come within the sphere of effective influence of the debarred firms shall be treated as allied firms. In determining this, the following factors, may be taken into consideration:

- Whether the management is common;
- Majority interest in the management is held by the partners or directors of banned/suspended firm.
- Substantial or majority shares are owned by the banned/ suspended firm and by virtue of this it has a controlling voice.
- Directly or indirectly controls, or is controlled by or is under common control with another bidder.
- All successor firms.

Note: The terms “banning of firm”, ‘suspension’, ‘Black-Listing’ etc., convey the same meaning as of “Debarment”.

- iv. To be eligible for shortlisting for presentation, the bidder must comply with the minimum eligibility criteria. Further, Bidders may be called to present their solution for which a presentation shall be made at Bank’s office as per the schedule provided by Bank.
- v. Bank reserves the right to accept or reject any product / technology / module / functionality proposed by bidder without assigning any reasons thereof.
- vi. As a part of technical qualification, Bank reserves the right to visit the previous installations of the bidder to verify their past credentials, performance and quality / performance of works.

8) EVALUATION of EOI (2nd STAGE)

- i. After first phase of Evaluation, the eligible bidders of first phase will be required to give a Presentation which may include a Demo during presentation or implemented system at other office of their offered solution clearly demonstrating all the technical functionalities and deployment architecture.
- ii. The bank will schedule presentations for which time will be communicated to the bidders. Failure of a bidder to complete a scheduled presentation to the bank may result in rejection of the proposal.
- iii. Bidder is also expected to demonstrate the product’s capability, compatibility, applicability and acceptability to the bank as per the EOI requirements on Use cases / Demo for the solution.
- iv. During Presentation, the bidder will also have to present the design , architecture, 3d drawings, deployment method etc.
- v. Bidder is required to address all queries raised by the Bank officials during the Presentation. Giving mere presentation should not be considered as being qualified/shortlisted for further process. Decision of Bank, in this regard will be final and binding on all bidders.

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

vi. Bidders satisfying the requirements as determined by the Bank, accepting the terms and conditions of this document and successfully demonstrating the capabilities of their solution in the Presentation shall be short-listed for further process.

9) FINAL EVALUATION (MARKING SCHEME):

i. The evaluation of the EOI proposal for bidders meeting the minimum eligibility criteria shall be done as under. Marks shall be given against each sub-point of criteria mentioned on the basis of credentials / site visits and accordingly marks shall be assigned as per rating.:

S.No.	Criteria	Marking Scheme	Marks Awarded
1	Bidder Experience		
1.1	Work Experience in the field of Audio Video works from the year of establishment of Firm	0-3 years - 5 Marks Above 3 up to 7 years – 7 marks Above 7 years- 10 marks	
1.2	Maximum value of single work done by the bidder SITC of Audio video solution in any organization during previous 7 years	₹ 1.24 Cr to ₹ 2 Cr- 5 Marks ₹ 2 Cr to ₹ 4 Cr-7.5 Marks Above ₹ 4 Cr- 10 Marks	
1.3.	Maximum Meeting Room Capacity in any of the work carried out by the bidder in SITC of Audio video solution in any organization during previous 7 years	20 and above Pax to up to 30 Pax – 2 Marks 30 and above Pax to up to 40 Pax – 4 Marks Above 40 Pax – 5 Marks	
2	Financial Capability		
2.2	Turn Over Average last three years	₹ 0.93 Cr to ₹ 3 Cr- 10 Marks ₹ 3 Cr to ₹ 5 Cr – 12.5 marks Above ₹ 5 Cr - 15 marks	
3	Technical Soundness of the proposal and Presentation		
3.1	Presentation covering offered products, design , Architecture, 3D visualization & DEMO	Poor: 0 Marks* Satisfactory: 5 Marks Good: 10 Marks Very Good: 15 Marks Excellent: 20 Marks The Marks for this section will be given by the committee based on the detailed presentation presented as per Requirement of Bank by the bidder	

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

		<p>*Note: The bidder may be disqualified in the presentation on following grounds: (a) The bidder failing to be present at the allotted date and time slot for presentation. (b) Presenting Obsolete Technology / Incomplete solution. (c) Solution not meeting Bank’s requirement specified in the “Broad Objectives and Scope of Work as defined in the EOI”. In such circumstances the bidder’s presentation shall be marked as “Poor” and the bidder shall be summarily disqualified.</p>	
3.2	Site Visit of Previously Carried out works / product offered	<p>Poor execution at previous site – 0 marks and the bidder shall be summarily disqualified.</p> <p>Different Technologies Implemented at Previous site by the bidder and overall satisfactory work done at previous site – 5 Marks</p> <p>Partially Similar Technologies Implemented at previous site and overall satisfactory work done at previous site – 7.5 Marks</p> <p>Similar Technologies Implemented at previous site and overall satisfactory work done at previous site – 10 Marks</p>	
3.3	Number of years for which Video Wall OEM being Offered in the EOI has been in existence	<p>Less than 5 years – 5 Marks Between 5 and 10 years – 10 Marks ≥ 10 years – 15 marks</p>	
3.4	Number of years for which Audio-Conferencing system OEM being Offered in the EOI has been in existence	<p>Less than 5 years – 5 Marks Between 5 and 10 years – 10 Marks ≥ 10 years – 15 marks</p>	
		Total	

Bidders must secure more than 70 Marks in the above to be shortlisted for inviting commercial bids. Any bidder disqualified in the presentation / verification at previous site visits shall stand disqualified irrespective of the score in other parameters.

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

The Bank reserves the right to accept or reject any product/ item/ technology/ module/ functionality proposed by the bidder without assigning any reason thereof. The Bank also reserves the right to reject any Bid, in case any of the Technical Specification is not in compliance to Bank’s requirement. Decision of the Bank in this regard shall be final and binding on the bidders.

Bank shall invite commercial bids based on the inputs received from eligible bidders in this EOI process.

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

7. Letter of Interest

(To be submitted in the letter head of the bidder)

**Chief Manager (M),
Head Office,
General Services Administration Division,
Punjab National Bank,
Dwarka, New Delhi - 110075**

Dear Sir,

Reg: Expression of Interest For Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank.

- 1) Having examined the details given in the Expression of Interest for the captioned work, I/we hereby submit my / our qualification and relevant documents.
- 2) I/ We understand that participation in this EOI process is not a guarantee of employment / award of work in any kind.
- 3) I/ We confirm that the credentials, information and documents submitted as a part of this EOI process are bona-fide and any discrepancy observed at any stage shall render our participation null and void and liable to be debarred from empanelment/ tendering / taking up works / services / supply orders in Punjab National Bank.
- 4) I/ We hereby agree that Bank has the right to approach individuals, employers, firms and corporations to verify my/our submittals, competency and general reputation, and I/we have no objection to the same. Further, we understand that Bank also has the right to scrutinize our submission, based on our performance during previous engagements / empanelment, with various offices of Bank.
- 5) We agree to abide by this EOI for the period of 90 days from opening of Price Bid/Commercial Bid or extension there of as required by the Bank from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiry of that period.
- 6) We understand that Bank reserves the right to accept or reject any product / technology / module / functionality proposed by bidder without assigning any reasons thereof without assigning any reason or giving any explanation whatsoever.

Dated this day of _____ 2025.

Signature _____ in the capacity of _____ duly authorized to sign EOIs for and on behalf of _____

(IN CAPITALS)

EOI submitted on _____ before _____ P.M.

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

8. Letter of Transmittal

(To be submitted on letter head of the Bidder)

**Chief Manager (M),
Head Office,
General Services Administration Division ,
Punjab National Bank,
Dwarka, New Delhi - 110075**

Dear Sir,

Reg: Expression of Interest For Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank.

Having examined the details given in Press advertisement and EOI document No..... for the above work, I/we hereby submit the relevant information.

1) I/We here by certify that all the statement made and information supplied in the enclosed annexures and accompanying statement are true and correct.

2) I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.

3) I/We submit the following certificates in support of our suitability, technical knowledge and capability for having successfully completed the following eligible similar works:-

S No	Name of the Work	Value of Work	Date of Completion	Certificate issued by

“Certify that the information given in the enclosed EOI documents is correct. It is also certified that I/we shall be liable to be debarred, disqualified / cancellation of bid in case any information furnished by me/us found to be incorrect.”

Enclosures:

Date of submission

Signature of Authorised Signatory _____

In the capacity of / Designation _____

Duly authorized to sign EOIs for and on behalf of _____ (IN
CAPITALS)

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

9. Terms & Conditions of The EOI

1) CONTACTING THE BANK

Any effort by a bidder to influence the Bank in evaluation of the bid, bid comparison or contract award decision may result in the rejection of the Bidders' bid. Bank's decision will be final and without prejudice and will be binding on all parties.

2) CLARIFICATIONS OF BIDS

The Bank to assist itself in the examination, evaluation and comparison of bids may, at its discretion, ask any bidder for a clarification. The response should be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.

3) SITE VISIT

The existing setup being currently in use shall not be available to visit during regular working hours. Site visit to the captioned site shall be done via appointment only with a request to be made at least 3 working days in advance.

4) AMENDMENT OF BIDDING DOCUMENTS

At any time prior to the last Date and Time for submission of bids, the Bank at its sole discretion may, for any reason, modify the Bidding Documents through amendments. All amendments shall be uploaded on the Bank's websites (www.pnbindia.in and <https://etender.pnbnet.in>) and shall be binding on all who are interested in bidding. In order to provide prospective Bidders a reasonable time to take into account the amendment if any, while preparing their bid, the Bank may, at its discretion, extend the deadline for submission of bids.

5) MODIFICATION AND WITHDRAWAL OF BID BY THE TENDERER

- i. Modification of the submitted bid shall be allowed on-line and the bidder may modify and resubmit the bid on-line only before the deadline of Bid Hash Preparation. For modification of e-bid, bidder has to rework and upload/resubmit digitally signed modified bid on bank's e-tendering portal i.e. <https://etender.pnbnet.in>. In case of any discrepancy
- ii. Bids once submitted will be treated as final and no bid may be modified subsequent to the deadline for Bid Hash Preparation.
- iii. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of period of bid validity specified in EOI documents. For withdrawal of bid after the end date of online bid submission, the bidder will have to make a request in writing to EOI Inviting Authority of Bank. Any bidder, invited to bid in the commercial stage, but not in a position to supply the subject matter of procurement due to modification in the specifications or terms and conditions, may withdraw from the bidding proceedings with adequate justification.

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

6) RELATIONSHIP BETWEEN PARTIES:

The engagement of bidder shall not constitute the appointment of either Party as the legal representative or agent of the other Party. This engagement is on a Principal to Principal basis between the Parties hereto. No Party to this engagement shall have any right or authority to assume, create or incur any liability or any obligation of any kind, express or implied, against or in the name of or on behalf of the other Party to this Agreement except as may be specifically provided.

7) PUBLICITY

In connection with the transactions contemplated by this engagement/agreement each Party agrees that it will not use other Parties name, marks, symbols, or logos in any advertising, promotional material, press release, publication, public announcement, or through other media, whether written or oral, without the prior written consent of such other Party.

8) NON-EXCLUSIVITY:

It is expressly agreed that the engagement/agreement between the parties, shall be on a non-exclusive basis. Bank reserves its right to appoint/ engage one or more Bidders/ agencies/ bidders to provide the like services or/ and work concurrently during the currency of engagement. Further, Bank reserves the right to invite bids from bidders other than those who have participated in this EOI process at latter stages of procurement. The decision of Bank shall be final in this regard.

9) SITE VISIT OF PREVIOUS WORKS

As a part of technical qualification, Bank reserves the right to visit the previous installations of the bidder / site of product installation to verify their past credentials, performance and quality / performance of works. Bidder is expected to extend their full cooperation in the matter and to facilitate and coordinate the visit of Bank officials to said location.

10) DELINQUENCIES OF BIDDERS

The under noted delinquencies/ defaults/ misconduct/ misdemeanors on the part of Bidder will attract disciplinary action in accordance with the clause 9) “DISCIPLINARY ACTION AGAINST (DELINQUENCIES OF) BIDDER” mentioned herein below:

- i. Incorrect information about credentials, about his performance, equipment, resources, technical staff etc.
- ii. Non-submission of the fresh/ latest Income Tax Clearance certificate.
- iii. Irregular tendering practice.
- iv. Submission of proposal containing for too many arithmetical errors and freak rates.
- v. Withdrawal from EOI process without any valid reasons.

11) DISCIPLINARY ACTION AGAINST (DELINQUENCIES OF) BIDDER.

The award of the under noted disciplinary action shall be considered:

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

- i.Placing of an embargo on the issue of tenders or temporary suspension from the Employer’s approved list.
- ii.Permanent ban on issue of tenders & removal from the Employer’s approved list.
- iii.Circulation of the Bidder name to other public Undertaking or Government Department or concerned regulatory authorities of Bidder, if any, for non- entertainment of this publication for contract work.
- iv.Debarment:
 - a. In case MSE bidder refuses to take up the contract/dishonour the contract, that MSE Bidder /vendor may be debarred from participating in the tenders for next six months. Non MSE Bidders shall be debarred for a period of 2 years.
 - b. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years along with such other actions as may be permissible under law.

12)DISPUTES AND ARBITRATION:

All disputes or differences, whatsoever, arising between the parties out of or in relation to the terms and conditions, meaning and operation or effect of this Agreement or breach thereof shall be settled amicably.

In case they are not able to settle the disputes or differences between them amicably, the matter may be referred to a sole arbitrator mutually agreed upon after issue of at least thirty (30) days’ notice in writing to the other party clearly setting out there in the specific disputes and the same shall be settled by arbitration in accordance with the Indian Laws relating to arbitration, i.e. in accordance with the provision of the Indian Arbitration and Conciliation Act, 1996 and Rules and Regulations framed thereunder including all amendments up to date and the award made in pursuance thereof shall be binding on the parties. The matter may be referred to a sole arbitrator nominated by the Bank, who shall give a reasoned award and the award made in pursuance thereof shall be binding on the parties.

The venue of arbitration shall be at Delhi.

All arbitration proceeding shall be conducted in English and a daily English record of such proceeding shall be maintained.

Any appeal against the arbitration award will be subject to the jurisdiction of courts at Delhi only.

13) CLAUSES REGARDING BIDDERS FROM COUNTRIES SHARING LAND BORDER WITH INDIA

- i. Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority. Further, any bidder (including bidder from India) having specified Transfer of Technology (TOT) arrangement with an entity from a country which shares a land border with India, shall also require to be registered with the same competent authority.

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

ii. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

iii. "Bidder (or entity) from a country which shares a land border with India" for the purpose of this Order means: -

- a) An entity incorporated, established or registered in such a country; or
- b) A subsidiary of an entity incorporated, established or registered in such a country; or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An Indian (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

iv. The beneficial owner for the purpose of (iii) above will be as under:

a) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation: -

- i. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent. of shares or capital or profits of the company;
- ii. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

b) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

c) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

d) Where no natural person is identified under (a) or (b) or (c) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

e) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more

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interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

v. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

vi. The successful bidder shall not be allowed to sub-contract works to any Bidder from a country which shares a land border with India unless such Bidder is registered with the Competent Authority.

vii. The registration shall be valid at the time of submission of bid and at the time of acceptance of bid.

viii. If the bidder was validly registered at the time of acceptance / placement of order, registration shall not be a relevant consideration during contract execution

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

10. Annexures & Undertakings

Annexure-I: DRAFT FORMAT FOR SUBMISSION OF BILL OF MATERIAL AND ITEMISED COSTING

S.No.	Description	Unit of Measurement	Qty	Estimated Rate	Estimated Amount	Country of Origin of the Product	Local Content of the Item	Lead Time
1								
2								
3								
4								
5								
6								
Total								
Weighted Local Content of the solution								

Note:

1. The local content of the equipment has to be defined in line with definition of minimum local content as prescribed for Class-I / Class-II local supplier as per DPIIT vide OM P-45021/2/2017-PP (BE-II) dated 16.09.2020 issued the Public Procurement (Preference to Make in India) Order 2017-revision and subsequent amendments / clarifications thereof.
2. In case of composite items consisting of individual assemblies / components is proposed, the country of origin and local content of each individual component is to be declared (For eg: in case of video wall, the requisite information regarding the housing, the display components, controller, communication interface etc. has to be provided).

Name of signatory
Designation
Email ID:
Contact No.
Bank Common Seal

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

Annexure-II: UNDERTAKING FOR NON-BLACKLISTING / DEBARRING AND BACK TO BACK WORKS

(on stamp paper of Rs.100/-)

**Chief Manager (M),
Head Office,
General Services Administration Division,
Punjab National Bank,
Dwarka, New Delhi - 110075**

Reg: Expression of Interest For Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank.

I/We am/are Participating the E tender for “**Expression of Interest For Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank**”.

I/We hereby Undertake as under :-

" I/We have not been black-listed/ barred by any office of Bank, Department of Financial Services, Govt. of India, or regulators like RBI, SEBI, IRDA etc. and my company does not feature in the debarment list on Central Public Procurement Portal (CPPP) maintained by Department of Expenditure, Ministry of Finance Government Agency.

“I/ We undertake and confirm that eligible similar work(s) has/have not been got executed through another agency on back to back basis.

Further that, if such a violation comes to the notice of the Bank, then I/we shall be debarred for bidding in PNB in future forever. Also, if such violation comes to the notice of the Bank before date of start of work, the Bank shall be at liberty to forfeit the entire amount of Earnest Money Deposit.

Dated this day of _____ 2025.

Signature of Authorised Signatory _____

In the capacity of / Designation _____

Duly authorized to sign tenders for and on behalf of _____
(IN CAPITALS)

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

Annexure-III: BIDDERS INFORMATION

1. Name:

2. Constitution (Proprietorship / Partnership/ Limited etc.):

3. Address for correspondence:

4. Names & Addresses of the Partners/ Directors if applicable:

5. Name of Contact Person(s) with their Mobile Numbers:

6. Office Telephone, Fax, e-mail:

7. PAN No.:

8. GST Details: GSTIN/ARN –
State Code –
HSN/SAC Codes –

9. Escalation Matrix.

10. Payment Details (A/c Number and IFS Code)

11. Details of Authorised Signatory:
Note: The document authorising the signatory to submit the bid to be provided with the bid.

Signature of Authorised Signatory _____

In the capacity of / Designation _____

Duly authorized to sign tenders for and on behalf of _____ (IN CAPITALS)

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

Annexure-IV: BIDDER’S FINANCIAL INFORMATION

Name:
Constitution:
Address:

Names & Addresses of the Proprietor / Partners / Directors if applicable:

Contact Person(s) _____

Telephone, Fax, e-mail _____

Number of years of experience _____

Please give brief financial particulars of your firm for the last three accounting years along with the volume of business handled.

(The information will be kept confidential)

Year (Last 3nos. of FY)	2021-22	2022-23	2023-24
Total Turnover (Value in in ₹)			
ITR (Y/ N)			

Signature of Authorised Signatory _____

In the capacity of / Designation _____

Duly authorized to sign tenders for and on behalf of _____

(IN CAPITALS)

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

Annexure-V: PROFORMA FOR PERFORMANCE STATEMENT

NAME OF BID

Sr. No	Name of Organization	Duration of Contract	Contract Amount	Date of Order	Contact Person and Telephone no.	Completion Certificate Attached (Yes / No)*

Signature of Authorised Signatory _____

In the capacity of / Designation _____

Duly authorized to sign tenders for and on behalf of _____

(IN CAPITALS)

NOTE:

- Bidder to provide relevant certificates from the above mentioned organizations.
- The name and address of the organization along with key persons, their designation, telephone no. and email address should be provided.

* Satisfactory completion and performance certificate from the principal employer / client for satisfactory execution of similar work as defined in eligibility criteria.

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

Annexure-VI: COMPLIANCE STATEMENT

Please note that any deviations mentioned elsewhere in the bid will not be considered and evaluated by the Bank. Bank reserve the right to reject the bid, if bid not submitted in proper format as per EOI Document.

<u>Compliance</u>	<u>Description</u>	<u>Compliance (Yes/No)</u>
Terms and Conditions	We hereby undertake and agree to abide by all the terms and conditions including all annexure, corrigendum(s) etc. stipulated by the Bank in this Bid Document. (Any deviation may result in disqualification of bids).	

Signature of Authorised Signatory _____

In the capacity of / Designation _____

Duly authorized to sign tenders for and on behalf of _____
(IN CAPITALS)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

Annexure-VII: UNDERTAKING FOR PROCUREMENT FROM COUNTRY SHARING LAND BORDER WITH INDIA

(To be submitted in bidder’s letter head)

(Designation, Name of Office along with Complete address to be inserted here)

Reg: Expression of Interest For Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that I am not from such a country or, if from such a country, have been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that I fulfill all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Dated this day of _____ 2025.

Name of Authorised Signatory _____

Sign and Stamp of Authorised Signatory _____

In the capacity of / Designation _____

Duly authorized to sign tenders for and on behalf of _____ (IN CAPITALS)

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

Annexure-VIII: INTEGRITY PACT

To,

**Chief Manager (M),
Head Office,
General Services Administration Division,
Punjab National Bank,
Dwarka, New Delhi - 110075**

Sub: Expression of Interest For Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank

Dear Sir,

I/We acknowledge that PNB is committed to follow the principles thereof as enumerated in the Integrity Agreement enclosed with the tender/ bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/ We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I/ We will stand disqualified from the tendering process. I/ We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE of this condition of the NIT.

I/ We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by PNB.

I/ We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with the enclosed Integrity Agreement.

I/ We acknowledge that in the event of my/ our failure to sign and accept the Integrity Agreement, while submitting the tender/ bid, PNB shall have unqualified, absolute and unfettered right to disqualify the tenderer/ bidder and reject the tender/ bid in accordance with terms and conditions of the tender/bid.

Name of Authorised Signatory _____

Sign and Stamp of Authorised Signatory _____

In the capacity of / Designation _____

Duly authorized to sign tenders for and on behalf of _____ (IN CAPITALS)

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

Pre Contract Integrity Pact

Punjab National Bank, a body corporate constituted under the Banking Companies (Acquisition and Transfer of Undertaking) Act 1970 (Act no V of 1970) and having its Head Office at Plot no. 4, Sector 10, Dwarka, New Delhi 110075, hereinafter referred to as “The Principal”, which expression shall mean and include unless the context otherwise requires, its successors in office and assigns of the First Part.

And

M/s. _____ having its registered office at _____ hereinafter referred to as “The Bidder/ Contractor”, expression shall mean and include unless the context otherwise requires, successors and permitted assigns of the Second part.

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for..... The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1- Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

c. The Principal will exclude from the process all known prejudiced person.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/ PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2- Commitments of the Bidder(s)/ Contractor(s)

(1) The Bidder(s)/ Contractor(s) commit themselves to take all measures

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

necessary to prevent corruption during any stage of bid process/ contract. The Bidder(s)/ Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.

a. The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer promise or give to any of the Principal’s employees involved in the tender process or the execution of the contract or to any third person any material or the other benefit which he/ she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans., technical proposal and business details, including information contained or transmitted electronically.

d. The Bidder(s)/ Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any, similarly the Bidder(s)/ Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the “Guidelines on Indian Agents of Foreign Suppliers” shall be disclosed by the Bidder(s)/ Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/ representative have to be in Indian Rupees only.

e. The Bidder(s)/ Contractor(s) will, when presenting their bid, disclose any, and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. Bidder(s)/ Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

(2). The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3- Disqualification from tender process and exclusion from future contracts.

If the Bidder(s)/ Contractor(s) before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process or take action as per the procedure mentioned in the “Guidelines on Banning of business dealings”.

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

Section 4- Compensation for Damages

(1). If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to earnest Money Deposit/ Bid Security.

(2). If the Principal has terminated the contract according to Section 3, or the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the contract value or the amount equivalent to Performance Bank Guarantee/ Initial Security Deposit.

Section 5- Previous transgression

(1) The Bidder declares that no previous transgression occurred in the last three years immediate before signing of this integrity pact with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprises or central/ state government department in India that could justify his exclusion from the tender process.

(2). If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in” Guidelines on Banning of business dealing”.

Section 6- Equal treatment of all Bidders/ Contractors/ Subcontractors

(1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of integrity Pact by the Sub-contractor.

(2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.

(3) The Principal will disqualify from the tender process all the Bidders who do not sign this Pact or violate its provisions.

Section 7- Criminal charges against violating Bidder(s) / Contractor(s) / Subcontractor (s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Sub contractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8- Independent External Monitor

(1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

is to review independently and objectively, whether and to what extent the parties comply with the obligations under the agreement.

Sh. Madhusudan Prasad, IAS (Retd.) and Sh. Rishi Kumar Shukla (IPS-Retd.) have been appointed as Independent External Monitors (IEMs) by our Bank. Their e-mail addresses are as under:

Sl.	Name of IEM	e-mail
1.	Sh. Madhusudan Prasad, IAS (Retd.)	mprasad23@gmail.com
2.	Sh. Rishi Kumar Shukla (IPS-Retd.)	Rishi_2000in@yahoo.com

(Note to Bidders: the above persons are not to be contacted for generic tender related queries, as the queries must be directed to contact details mentioned in Notice Inviting Tender)

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his/ her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him/her to treat the information and documents of the Bidders/ Contractors as confidential. He/she reports to the Managing Director and CEO, Punjab National Bank.

(3) The Bidder(s)/ Contractor(s) accepts that the Monitor has the right to access without restriction to all project documentation of the Principal including that provided by the Bidder(s)/ Contractor(s). The Bidder(s)/ Contractor(s) will also grant the Monitor, upon his/ her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractor.

(4) The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s)/ Subcontractor(s) with confidentiality. The Monitor has also signed declarations on “Non-Disclosure of Confidential Information” and of “Absence of Conflict of Interest”. In case of any conflict of interest arising at a later date, the IEM shall inform MD & CEO, Punjab National Bank and recues himself/ herself from that case.]

(5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and Contractor. The parties offer to the Monitor the option to participate in such meetings.

(6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/ she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. The Monitor will submit a written report to the MD & CEO, Punjab National Bank within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

(7) If the Monitor has reported to the MD& CEO, Punjab National Bank, a substantiated suspicion of an offence under relevant IPC/PC Act, and the MD & CEO, PNB has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(8) The word ‘**Monitor**’ would include both singular and plural.

Section 9- Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion future business dealings.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/ determined by MD & CEO, PNB.

Section 10- Other provisions

- (1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the “Place of award of work”.
- (2) The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of to the extant law in force relating to any civil or criminal proceedings.
- (3) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (4) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (5) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (6) Issues like warranty/ Guarantee etc. shall be outside the purview of IEMs.
- (7) In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.

(For & On behalf of the Principal)

(For & On behalf of Bidder/ Contractor)

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

(Office Seal)

(Office Seal)

Place.....

Date.....

Witness 1:

Witness 2:

(Name & Address)

(Name & Address)

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

11. Checklist for the Benefit of Bidders

S.No.	Description	Document Attached (Yes / No)
1)	Letter Submitting Tender	
2)	Letter of Transmittal	
3)	Tender Document and Corrigendum (if any) Signed and Stamped on all pages by authorised signatory.	
4)	Annexure-I: DRAFT FORMAT FOR SUBMISSION OF BILL OF MATERIAL AND ITEMISED COSTING	
5)	Annexure-II: UNDERTAKING FOR NON-BLACKLISTING / DEBARRING AND BACK TO BACK WORKS	
6)	Annexure-III: BIDDERS INFORMATION	
7)	Board Resolution / Power of attorney in favour of authorized person signing the Bid documents. In case of companies, Board Resolution in the favour of authorised signatory is mandatory.	
8)	Certificate of Incorporation, Memorandum of Association, Articles of Association / Partnership Deed as applicable	
9)	Annexure-IV: BIDDER’S FINANCIAL INFORMATION	
10)	Copy of PAN Card	
11)	Copy of GSTIN	
12)	Copy of last three years audited balanced sheet, Profit & Loss Statement, Balance Sheet and ITR (2021-22, 2022-23 and 2023-24).	
13)	Annexure-V: PROFORMA FOR PERFORMANCE STATEMENT	
14)	List of similar work completed in last 7 (Seven) years with details enclosing completion certificate from the principal employer / clients along with the names of two responsible clients/ persons with address & telephone number who will be in position to certify about quality as well as past performance of your organization.	
15)	Performance/Completion Certificate from clients	
16)	List of Govt./ Quasi-Govt. Deptt. and other organizations of repute with whom the company is empanelled.	
17)	Annexure-VI: COMPLIANCE STATEMENT:	

(Signature of Authorised Signatory)

E-Tender No 3024 - Expression of Interest for “Replacement of Audio Video Setup at Board Room, Head Office, Punjab National Bank”.

18)	Annexure-VII: UNDERTAKING FOR PROCUREMENT FROM COUNTRY SHARING LAND BORDER WITH INDIA	
19)	Annexure-VIII: INTEGRITY PACT	
20)	Any other document required in support of bidder’s eligibility.	

---END OF DOCUMENT---